
Heavers Farm and Selsdon Primary Schools

Fire Safety Policy 2018

The purpose of this policy is to communicate how this school will respond to the requirements placed on it with respect to fire safety legislation and the 'duty of care' responsibilities to all persons working at or visiting the premises.

The school is responsible to ensure that there are sufficient arrangements in place for the safety of all staff, pupils, visitors, and building occupants.

The school commits to

- A. Have an up-to-date and regularly reviewed fire risk assessment for the school and all its associated buildings.
- B. Ensure that reasonable measures for the safe evacuation of able bodied and those persons with disabilities are available in the event of a fire or emergency.
- C. Provide the necessary resources in terms of finance, personnel and time to ensure there are proper fire precautions in place.
- D. Ensure all identified persons with responsibilities set out in the evacuation plan shall have suitable and sufficient information, instruction and training with regular updating. All staff and members of the public will be inducted to the school fire precautions procedures upon first joining the school and at regular intervals thereafter.
- E. Conduct and record regular drills, at least termly, to familiarise all users of the building with the evacuation procedure.
- F. Ensure regular inspection and testing of all fire precautions is conducted and recorded.
- G. To promote fire awareness among the pupils.
- H. To ensure all projects or events consider fire precautions including construction work, after school events and school lettings.
- I. Suitable and sufficient information and instruction will be provided to any parties to which the premises or part of has been hired out to.
- J. To have a contingency plan in place covering all foreseeable eventualities in the aftermath of a fire.
- K. To consult with staff, parents and governors, where relevant, on all fire precaution measures.

This policy will be reviewed and updated after a significant change in legislation or best practice and at regular time intervals.